

Westbrook Walnut Grove Elementary School Behavior Expectations

Westbrook Walnut Grove Elementary Students will be responsible in the hallway by:

- Walking quietly without disturbing others.
- Cleaning off their shoes before entering the building.
- Removing hats when they enter the building.

Westbrook Walnut Grove Elementary Students will be responsible in the lunchroom by:

- Keeping the lunchroom clean.
- Eating their lunches quietly and orderly.
- Treating lunchroom adults with respect.
- Remembering to use good table manners.
- Remaining seated unless given permission to leave.
- Putting all trash into the proper receptacles.

Westbrook Walnut Grove Elementary Students will be responsible in the classroom by:

- Listening carefully to all directions.
- Having all needed supplies and assignments ready for class.
- Treating classmates, assistants, and teachers with respect.
- Follow classroom rules.

Westbrook Walnut Grove Elementary Students will be responsible on the playground by:

- Using appropriate language.
- Playing fairly and safely at all times.
- Playing only with approved playground equipment.
- Respecting all others on the playground.
- Dressing properly for the weather – students will be outside if the temperature and/or wind chills are above 0 degrees.
- Not throwing things... rocks, snowballs, sticks, or walnuts.
- Avoiding name-calling, bullying, shoving, kicking, or fighting.
- Lining up when the whistle is blown.
- Looking both ways when crossing the streets.

Westbrook Walnut Grove Elementary Students will be responsible on the bus by:

- Riding in a safe, quiet manner.
- Using appropriate language.
- Respecting all other riders and the driver.
- Leaving the bus clean and undamaged.

Westbrook Walnut Grove Elementary Behavior Expectations Plan

The staff at Westbrook Walnut Grove Elementary School recognizes the rights of all students and staff and understands their right to be respected. In order to insure these rights, the district has adopted and implemented the Positive Behavior Intervention Support (PBIS). Expectations for positive behavior are:

- ✓ Be Respectful
- ✓ Be Responsible
- ✓ Be Positive
- ✓ Be Safe

When a child misbehaves, we will attempt to understand the behavior and help the child to determine if the chosen behavior got the response the child was seeking. At the Pre K to Grade 6 developmental level, kids are learning daily about how to handle situations that come up in their lives. Hopefully, with our guidance, our students will learn to explore options and choose the best actions.

The behavior offenses listed on the next page are in place to give children guidance on what behaviors are unacceptable. The classroom teacher, classroom assistant, and/or principal will quickly and consistently enforce consequences. Parents will be notified of any second or serious offenses by a note sent home with the pupil or a phone call from the school.

Behavior Offenses

- 1) Interrupting Learning
 - a. Includes disrupting class, clowning, not having necessary assignments done, not coming to class prepared to learn, running in hallways, excessive noise, disrespect to school property, going in other student's lockers.
- 2) Verbal Abuse or Swearing
 - a. Under no circumstances will profanity (written, spoken, or gestured) or lying be tolerated.
 - b. Verbal abuse includes disrespectful words (or actions) towards another student or adult (Examples: Name-calling, talking back, or refusing to do as asked).
- 3) Physical Abuse or Fight (**Major Offense)
 - a. Physical violence toward one another is not expected or tolerated. Physical abuse includes aggressive acts causing deliberate injury. Fighting will carry a penalty of automatic detention.
- 4) Not Following Directions/Rules
 - a. All students are expected to do what is asked of them, in classrooms, hallways, playground, lunchroom, bathrooms, etc.
- 5) Vandalism and Theft (**Major Offense)
 - a. Defacing school property with paint, pencil, pen, chalk, etc.
 - b. Taking items that belong to school or others.
- 6) Chemical Substance (**Major Offense)
 - a. Students will not possess or use any chemical substances, including tobacco, snuff, alcohol, or drugs within the school properties or on buses.
- 7) Lunchroom
 - a. Throwing food, bothering other's food, failure to stay seated, excessive noise.
- 8) Playground
 - a. Includes roughhousing, abuse of equipment, playing in undesignated areas, not

wearing proper clothing for weather conditions.

9) Sexual Harassment (**Major Offense)

a. Any unwanted sexual words or actions and put-downs.

10) Weapon (**Major Offense)

a. Includes any knives, guns (real, look alike, 1313, pellet). See Weapons Policy

11) Bullying (**Major Offense)

Minor Offenses Procedure

1st Offense – Warning and prompt to follow rules by teacher/supervisor

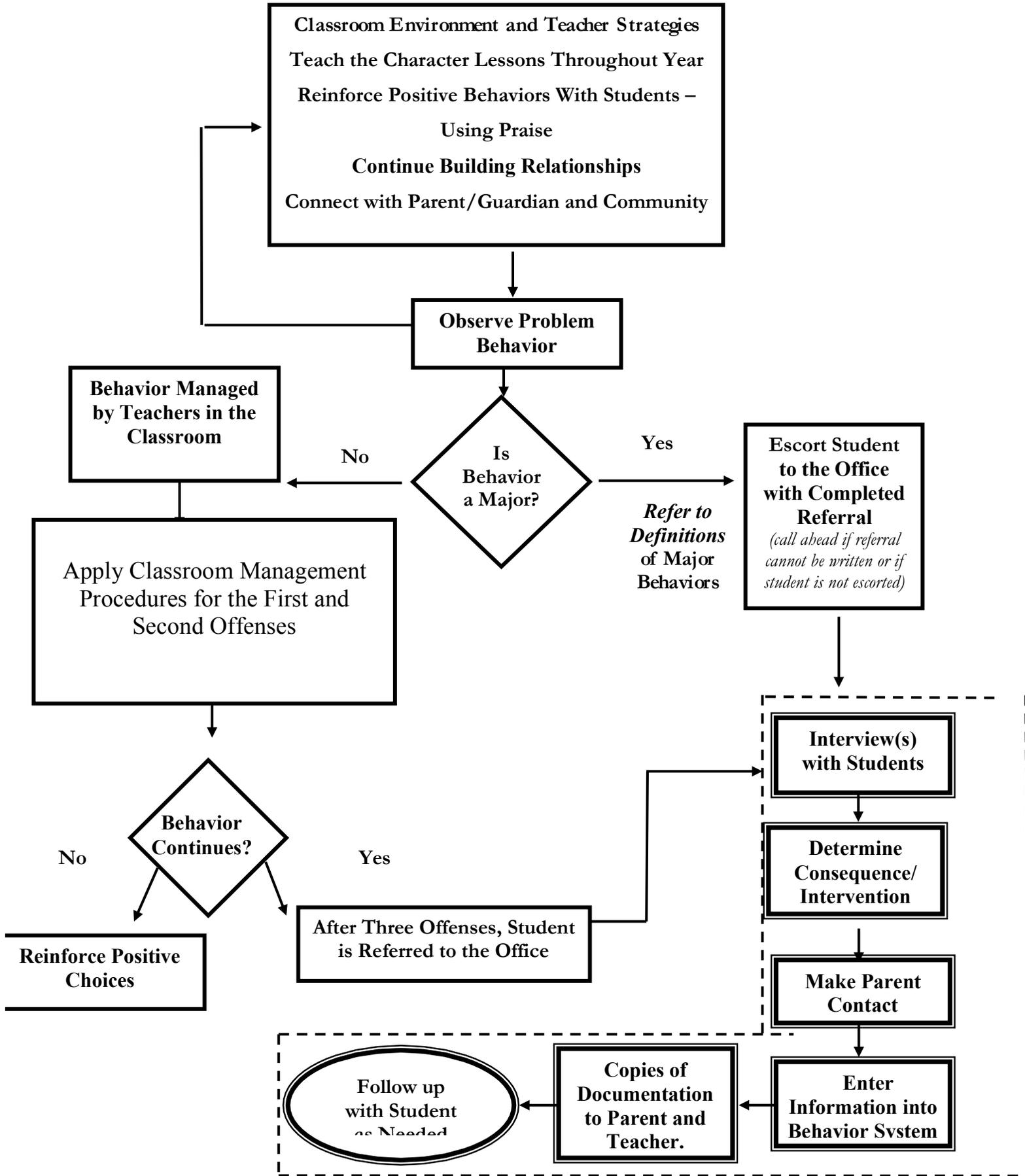
2nd Offense – Office referral – parent may be contacted when appropriate

3rd Offense – Office referral – parent contact – letter sent home

4th Offense – Office referral, parent meeting and in-school suspension

Continued offenses lead to behavioral plans, hopefully positive, team meetings and continued in-school suspension. All other discipline consequences will be directed to the office and assigned by the building administrator. All other major offense consequences will be directed to the office and assigned by the administrator. This may include suspension or expulsion.

Westbrook Walnut Grove PRRS Paw Behavior Referral Procedure



Weapons

Possession of a weapon in school, on school grounds, at a school activity, or in school busses is a violation of federal law. "Possession" refers to having a weapon on one's person or in an area subject to one's control.

- Confiscation of the weapon.
- Notification to the police.
- A recommendation to the Superintendent that the student be expelled from the school for 365 days.

According to the "Gun-Free Schools Act of 1994"; a "weapon" means any firearm, whether loaded or unloaded, any device or instrument designed as a weapon or through its use capable of threatening or producing great bodily harm or death, or any instrument that is used to threaten or cause bodily harm or death. This includes any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm. Some examples of weapons are: guns (including pellet/air guns, look-alike guns and non-functioning guns that could be used to threaten other), knives, clubs, metal knuckles, and numb-chucks, throwing stars, explosives, stun-guns, ammunition and mace.

A student who finds a weapon on the way to school or in the school building and takes the weapon immediately to the principal's office shall not be considered in possession of a weapon. Pocketknives are not allowed and will be confiscated.

Student Rights and Due Process

Students enrolled at Lake Benton School are expected to follow high standards of personal conduct as laid out in the student behavior plan. Our school district works hard to insure the protection of student's rights. Both school personnel and students must be responsible for making sure that each and every student feels safe and comfortable in our school environment. If an issue arises where a student or parent feels their human rights have been violated, the elementary principal should be contacted immediately. The school district's Due Process Procedure will be followed.

Health Services Information

Immunization Certificate

Minnesota law requires all students enrolled in a Minnesota school to have up-to-date immunization records pursuant to Minnesota law. This form may be picked up at the school health office.

Illness or Injury in School

If a student is injured or becomes ill at school, he/she is to report to his/her teacher and ask for a pass to come to the office. If necessary, we will try to contact his/her parents.